



CertifHy Scheme

Subsidiary Document

Procedure P1.2 **Certificate transfer**

Dissemination level: public

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Status of this document

This document, CertifHy-SD Procedure 1.2 Certificate transfer, is a subsidiary document to the ‘CertifHy Scheme’ of CertifHy.

In the event of conflict between the text of the CertifHy Scheme and the text of this document, the CertifHy Scheme shall always take precedence.

The CertifHy-SD Procedure 1.2 Certificate transfer document was formally approved by the CertifHy Stakeholder Platform on 28 April 2022.

The effective date of this CertifHy Scheme subsidiary document is 29 April 2022.

Change History

Version	Date	Description
0.1	2018-02-05	Initial draft
0.2	2018-02-26	First working draft
0.3	2018-05-17	Working draft
0.4	2018-06-15	WG 1 feedback from webinar
0.5	2018-11-08	Energinet (WG 1) feedback from webinar
0.6	2019-01-15	Procedure cover and status streamlined
0.7	2019-01-29	Update Certificate Transfer request
0.8	2019-02-18	Annex 1 screenshot Certificate transfer form added; Intro and transfer request wording improved
0.9	2019-02-21	Logo, doc status, dissemination level
0.10	2019-02-25	Clarifications (WG 1 feedback from webinar)
0.11	2019-03-04	CertifHy WG1 endorsed
1.0	2019-03-11 2019-03-25	CertifHy Steering Group endorsed CertifHy Stakeholder Platform endorsed
1.1	2021-08-09	Adjustment to EECS requirements
1.2	2022-04-19	CertifHy WG1 endorsed
1.3	2022-04-27	CertifHy Steering Group endorsed
2.0	2022-04-28	CertifHy Stakeholder Platform endorsed

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1 Introduction

1.1 General

CertifHy's mission is to advance and facilitate the production, procurement, and use of Hydrogen fulfilling ambitious environmental criteria in order to protect the climate and improve the living conditions of humankind.

CertifHy wants to contribute to and promote an environmentally, socially and economically sustainable production of Hydrogen in all uses including energy, mobility, chemical conversion, etc.

1.2 CertifHy Scheme

CertifHy is a European Certification Scheme for Hydrogen fulfilling specific criteria that sets out statements and principles regarding the operation of the scheme. It covers the entire upstream supply chain to the production device exit gate at defined quality. The scheme is continuously reviewed and improved by means of a multi-stakeholder dialogue.

The core features of the scheme are openness, reliability, integrity, quality and transparency. Those values are the fundamentals of CertifHy's relationship with its Stakeholders.

The Scheme is complemented by Procedure documents (P), which further provide detailed descriptions of the procedures.

1.3 Purpose

The purpose of this document is to specify the procedure of the Certificate Transfer in the CertifHy Registry.

This Procedure document "P1.2 Certificate transfer" is a subsidiary document to the CertifHy Scheme.

2 Definitions

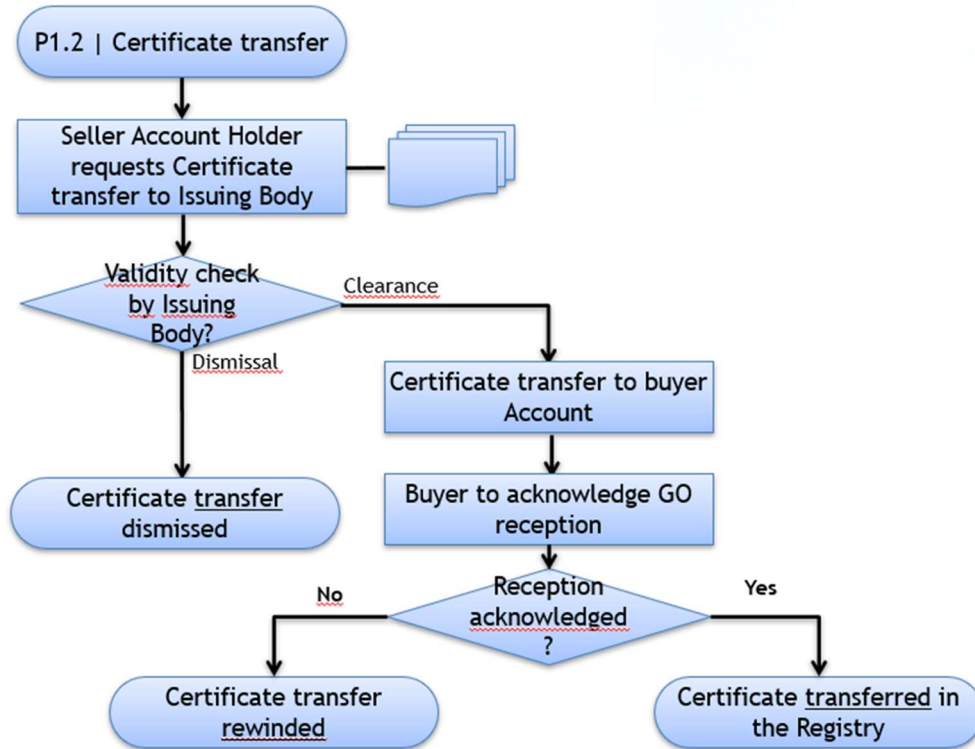
For a common understanding of the terminology used in the CertifHy documents, definitions and terms are outlined and explained in the CertifHy scheme section 5.

In case this document uses further terminologies not specified in section 5 of the scheme, they are explained in the table below.

Term	Definition
Transfer Request	A request to transfer one or more CertifHy Certificates which specifies (in accordance with the requirements of the CertifHy Rules): <ul style="list-style-type: none">- the identity of the relevant CertifHy Certificates;- the identity of the Transferables Account in which such CertifHy Certificates are held;- the identity of the Transferee's Transferables Account; and- the Domain Code corresponding to the CertifHy Registration Database on which such Transferables Account is held,- and which is made by the Account Holder of that Transferables Account

3 Procedure Description

Process overview (for illustrative purposes only)



Certificates can be transferred from one Account Holder to another provided that they have not expired. Transfers are initiated by the sending Account Holder, are subject for review by the Issuing Body, and have to be committed by the receiving Account Holder through an acknowledgement of receipt.

The commercial part of this transaction is outside CertifHy perimeters.

4 Procedure steps

Certificate transfer request

Only Account Holders or authorised legal entities of the Account Holder are able to transfer Certificates from one account (sender, seller) to another account (receiver, buyer).

Certificates can be requested for transfer between different Account Holders as long as they have not expired or cancelled.

Certificate transfer is initiated by the sending Account Holder via Registry request (see form in Annex 1).

Commercial settlement between seller and buyer Account Holder is in the sole responsibility of the two parties.

Review of Issuing Body

The Certificate transfer process is hard-wired in the Registry. The Issuing Body may verify and satisfy itself, that the Certificate transfer request submitted by the Account Holder (seller) is valid and all information in the request for Certificate transfer is accurate.

Certificate transfer dismissal

The transfer may be dismissed, e.g. because of incompleteness of information, pending corrections or sanctions.

Certificate transfer

The Certificate transfer, including its attributes, is executed in the Registry when there are no grounds for dismissal.

Buyer acceptance

In order to finally commit the Certificate transfer the buyer must acknowledge the reception of Certificates within 3 business days.

Rewind

If the buyer does not commit within the time limit, the Certificate transfer is rewound in the Registry.

Record tracking

CertifHy will retain all records to which it has had access to and which is the subject of a Transfer Request for not less than 10 years after its Cancellation or Expiry (or such longer period as may be required by applicable national legislation).

Annex

Annex 1: Certificate transfer form

Transfer certificates	
Total certificates volume available	10745
Give Certificate amount	<input type="text"/> * Transfer all <input type="checkbox"/>
Domain	<input type="text" value="CertifHy"/> *
Account Holder	<input type="text" value="- Select -"/> *
Account	<input type="text" value="- Select -"/> *
Enter account no/member code <input type="checkbox"/>	<input type="text" value=""/>
Message to Receiver	<div style="border: 1px solid #ccc; height: 100px; width: 100%;"></div>
	Note: Message is shown to receiver inside the CMO.Grexel systems

Note: Fields marked with an asterisk are mandatory

Transfer **Back**