



# CertifHy Scheme

Subsidiary Document

## **Procedure 1.3** **Certificate cancellation**

**Dissemination level: public**

**Last update: 2022-04-28**

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## Status of this document

This document, CertifHy-SD Procedure 1.3 Certificate cancellation, is a subsidiary document to the ‘CertifHy Scheme’ of CertifHy.

In the event of conflict between the text of the CertifHy Scheme and the text of this document, the CertifHy Scheme shall always take precedence.

The CertifHy-SD Procedure 1.3 Certificate cancellation document was formally approved by the CertifHy Stakeholder Platform on 28 April 2022.

The effective date of this CertifHy Scheme subsidiary document is 29 April 2022.

## Change history

Version	Date	Description
0.1	2018-02-13	Initial draft
0.2	2018-02-26	First working draft
0.3	2018-05-18	Working draft
0.4	2018-06-15	WG1 feedback from webinar
0.5	2018-11-27	Content of Cancellation Statement (referrer to Scheme document)
0.6	2019-01-15	Procedure cover and status streamlined
0.7	2019-01-30	Annex: Screenshot Certificate cancellation request
0.8	2019-02-18	Commercial settlements outside Registry
0.9	2019-02-21	Logo, doc status, dissemination level
0.10	2019-03-04	CertifHy WG1 endorsed
1.0	2019-03-11 2019-03-25	CertifHy Steering Group endorsed CertifHy Stakeholder Platform endorsed
1.1	2021-08-09	Adjustment to EECS requirements
1.2	2022-04-19	CertifHy WG1 endorsed
1.3	2022-04-27	CertifHy Steering Group endorsed
2.0	2022-04-28	CertifHy Stakeholder Platform endorsed

# 1 Introduction

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## 1.1 General

CertifHy's mission is to advance and facilitate the production, procurement, and use of Hydrogen fulfilling ambitious environmental criteria in order to protect the climate and improve the living conditions of humankind.

CertifHy wants to contribute to and promote an environmentally, socially and economically sustainable production of Hydrogen in all uses including energy, mobility, chemical conversion, etc.

## 1.2 CertifHy Scheme

CertifHy is a European Certification Scheme for Hydrogen fulfilling specific criteria that sets out statements and principles regarding the operation of the scheme. It covers the entire upstream supply chain to the production device exit gate at defined quality. The scheme is continuously reviewed and improved by means of a multi-stakeholder dialogue.

The core features of the scheme are openness, reliability, integrity, quality and transparency. Those values are the fundamentals of CertifHy's relationship with its Stakeholders.

The scheme is complemented by Procedure documents (P), which further provide detailed descriptions of the procedures.

## 1.3 Purpose

The purpose of this document is to specify the procedure of the Certificate cancellation in the CertifHy Registry.

This Procedure document "P1.3 Certificate cancellation" is a subsidiary document to the CertifHy Scheme. References to the Scheme are made in the following chapters:

- Section 7.3 Cancellation Statement

## 2 Definitions

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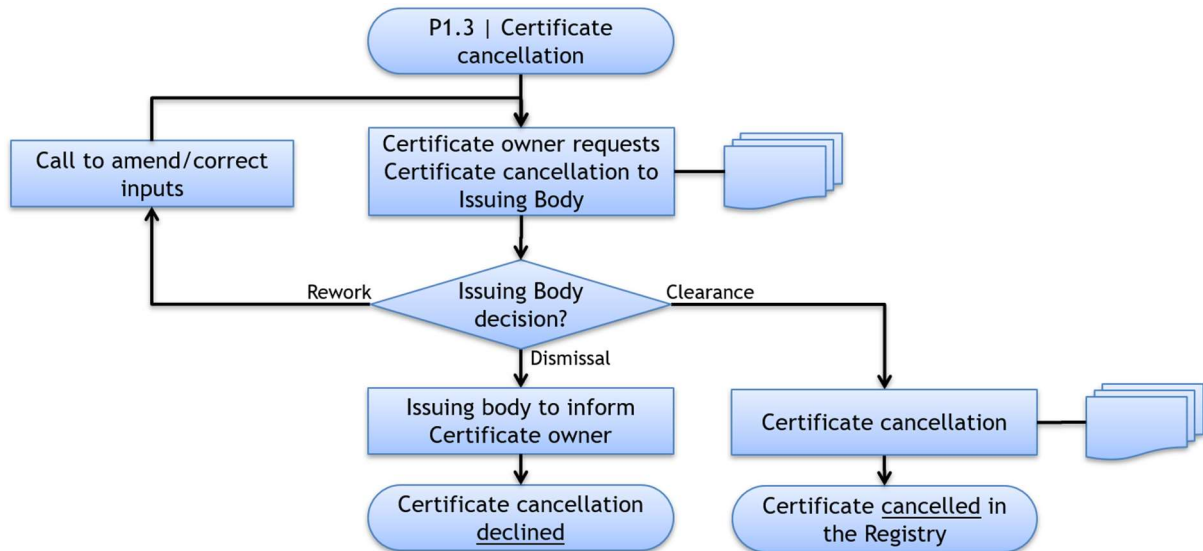
For a common understanding of the terminology used in the CertifHy documents, definitions and terms are outlined and explained in the CertifHy scheme section 5.

In case this document uses further terminologies not specified in section 5 of the scheme, they are explained in the table below.

Term	Definition

### 3 Procedure description

Process overview (for illustrative purposes only)



The process of the Certificate cancellation is triggered by the respective Certificate owner through a cancellation request, including information about the claim for which the Certificate is being used for. The Issuing Body may check completeness, purpose and alignment of the cancellation request with CertifHy principles.

The commercial part of this cancellation is outside CertifHy perimeters.

## 4 Procedure steps

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### Process trigger

The initiating process of the Certificate cancellation can only be done by the owner of the Certificate (Account Holder) or any other duly authorised person of the owner of the Certificate.

Commercial settlement - if any - between the cancelling Account Holder and a possible third party (customer) is in the sole responsibility of the two parties.

### Requesting a cancellation

The Certificate owner or a duly authorised person can request online for the cancellation of the Certificate. The cancellation request has to be submitted to the Issuing Body. The owner is obliged to provide specific information, which is outlined in Annex 1.

The request shall be completed preferably in English or in a common EU language such as German, French and Spanish. Required documents in any other language must be officially and legally translated.

### Certificate Cancellation decision

Where a request has been submitted by the owner for Certificate cancellation, the Issuing Body may decide to either

- (a) give clearance for Certificate cancellation and automatically cancel the Certificate in the Registry; or
- (b) claim for rework of the Certificate cancellation request and ask the owner to check for completeness and accuracy of the required information; or
- (c) dismiss the Certificate cancellation and inform the owner accordingly.

Upon Certificate cancellation (a), the Certificate owner will be able to request a Cancellation Statement. Information about the content of the statement can be found in the CertifHy Scheme in “Section 7.3. Cancellation Statement”.

Where a Certificate cancellation (a) has been successful, a Certificate cannot be transferred to other accounts anymore.

# Annex

## Annex 1: Cancellation information

Certificate Cancellation	
Selected certificate amount	1930
Amount of certificates to Cancel	<input type="text"/> *
Country of Consumption	Finland <input type="button" value="v"/> *
Name of Beneficiary	<input type="text"/> *
Location of beneficiary	<input type="text"/> *
Usage Category	- Select - <input type="button" value="v"/> *
Consumption Period Start	YYYY-MM-DD <input type="button" value="calendar"/> *
Consumption Period End	YYYY-MM-DD <input type="button" value="calendar"/> *
Type of beneficiary	- Select - <input type="button" value="v"/> *
Cancellation Purpose	<input type="text"/>
Publishing	<input type="checkbox"/> Make this cancellation statement publicly available and create a link

Beneficiary must be located in the Country of Consumption.

Department, unit, division, or geographical branch

Industry: Cancelled for industry use. Transport: Cancelled for transport use. Other: Cancelled for other usage.

Energy supplier: Company supplying electricity to one or several end-consumers.  
End-consumer: Legal entity purchasing electricity for its own consumption.

**Note:** Fields marked with an asterisk are mandatory

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